



## CR1 EX 1 – CROWN SKIPPER SUPERVISES LAUNCH & RETRIEVE:

**Task & purpose:** To perform the launch & retrieve checklist (SOP) below that maintains standard procedures of response readiness and controlled departures.

<b>CR1</b>	Implementation date 01/07/06	Review date 01/07/07
<b>PRE-DEPARTURES SAFETY CHECKLIST</b>		
<b>IN ADVANCE OF EVERY OUTING:</b>		
The skipper’s function is to ensure that the crew’s duties are delegated while he analyses the requirement of the job in hand - gathering the task information & determining the operational information in order to develop the achievable operational plan for all rescue vessels.		
<b>CREWS DUTIES</b>		
Yes	Check rails, in launch procedure ensure CR1 crew and the public’s safety.	
Yes	Select appropriate battery bank.	
Yes	Raise aerials, set radios to channel, volume and squelch.	
Yes	Close engine hatches.	
Yes	Start engines and note warm up times to marked presets (coolant /oil pressure)	
Yes	Visual check for exhaust (raw water flow and smoke quality.)	
Yes	Visual check for safe stowage and trim.	
Yes	Don lifejackets	
Yes	Radio sign on and confirm crew list & operational task instructions. (VRA321)	
Yes	Maintain vigilance of gauge levels and unusual vibration	
<b>SKIPPERS DUTIES</b>		
Yes	Gather task info.- SARCC fax & job card, direct radio with casualty, PM card.	
Yes	Gather oper. info.- Weather, tide/current, bar, route nav., equipment, hazard I.D.	
Yes	Oversee & check launch procedures are completed and vessel is trimmed safely.	
Yes	Direct and brief all crews on the operational plan.	
Yes	Stress test steering (hard over to hard over) and propulsion before bar exits.	
Yes	Maintain a running record of half hourly (on jobs) sitreps with SARCC.	
<p><b>A decision to proceed to sea must meet the requirements of NSW SRB SOP 9.</b></p> <div style="display: flex; justify-content: space-around;"> <div style="text-align: center;">  <p><b>The slip is safe, clear of obstructions and the public access is secure.</b></p> </div> <div style="text-align: center;">  <p><b>The CR1 Skipper is the OSC for all vessels in this exercise and coordinates with all the assets/agencies utilised to achieve the operational plan.</b></p> </div> </div>		

**ON RETURN FROM EVERY USAGE:**

The skipper's function is to ensure that the crew's duties below are delegated while he supervises and organises the retrieval of used equipment, replenishment of used consumables and repair of non serviceable items. Removal of damaged equipment should be tagged and notified as per SOP's. See workbook "Prepare, maintain & test response equipment".

**SKIPPER'S & CREWS DUTIES**

Yes	Centre helm, raise trim tabs, lower aerials, shut down motors/nav. electronics.
Yes	Secure on cradle, ensure trim and stability for slipping and retrieval.
Yes	Hose down.
Yes	Check engine oil, fuel levels and fuel water separators, coolant level.
Yes	Visual check engine room condition (hoses, belts, raw water screen viewer, bilges.)
Yes	Visual check all areas for safe stowage and clearance for moving parts.
Yes	Inspect, dry and re-stow equipment as necessary. Open engine hatches to ventilate.
Yes	Turn off battery master switch, engine room lights and fly bridge radio.
Yes	Radio sign off and complete logbook. (VRA321)

**SKIPPER'S TO SUPERVISE DE-BRIEFING**

An informal debriefing should refer to any logged notes & records. A formal debriefing must present logs & records. See workbook "Conduct briefings & De-briefings".



**CR1 is cleaned, consumables are replenished & damage is repaired.**



**All assets left ready to go. Unserviceable items are reported and re-ordered to SOP's. Reports are completed.**

**LEAVING BOAT SHED**

Yes	All doors /windows locked, lights out and alarm on.	
Approving officer	Ranger Hope	Signed
		Date 01/07/06

**Training resources:**

Workbook- "Prepare, maintain & test response equipment".  
"Conduct briefings & De-briefings".

Presentation - CD Index>CR1 Lessons> Prep, maint, test response equip. > "Response equip"

Presentation - CD Index>CR1 Lessons> Cond. briefings & De-briefings ">Brief & De-brief."

Regulations - NSW SRB SOP's. 2001.